## Complete Issues Website

# TERMS AND CONDITIONS OF USE WITHIN SCHOOLS AND COLLEGES

## Introduction:

Complete Issues is a website based resource created and managed by Carel Press Ltd. It is provided as a subscription service on an annual basis. A single subscription covers the use, as outlined below, by a single site institution. Multi-site/campus institutions should contact Carel Press directly for a quotation and individual terms and conditions.

## **Extent of use:**

The Complete Issues website and all material downloaded from the Complete Issues website, including, but not limited to, the design, text, graphics and images, can be viewed and printed, without limitation, by all staff, currently employed by the purchasing institution, and students, currently receiving education at the purchasing institution, for use in connection with work and studies at that institution.

Carel Press have cleared copyright for all material within Complete Issues, for use by the staff and students of purchasing institutions. Any other use will require the permission of Carel Press and/or the original publisher of the resource. Commercial use is prohibited without permission.

There is no limitation on the number of simultaneous users accessing the Complete Issues website.

Once a subscription has expired, use of the Complete Issues website will be restricted.

## **Security:**

All connections to the Complete Issues website are encrypted using SSL/TLS. All data stored on the Complete Issues website is protected, and Carel Press will make every effort to ensure data security is current and effective.

#### Cookies:

The Complete Issues website requires cookies to run correctly. We cannot guarantee access to the Complete Issues website when cookies are disabled.

### **External links:**

Complete Issues includes links to other websites. These links are provided for your convenience to provide further information. They do not signify that Carel Press endorses the websites. Carel Press makes every effort to ensure that external websites are relevant and suitable for the use of young people, however Carel Press has no responsibility for the content of external websites. Users should notify us if they have any concerns about a linked website.

## IP addresses:

If the purchasing institution provides an IP address for use with Complete Issues, they are required to inform Carel Press if it changes. Providing an incorrect IP address, or not informing Carel Press of a IP address change could result in the removal of IP based services within the Complete Issues website.

## **URL** access links:

Carel Press can provide, on request, a special URL to allow users to bypass the login system on the Complete Issues website. This URL can only be placed on a web page or document that is only viewable by staff and students. Failure to comply will result in the URL login service being disabled.

## **Changes to the terms and conditions:**

Carel Press reserves the right to modify these Terms and Conditions at any time. Your decision to continue to visit and make use of the Site after such changes have been made constitutes your formal acceptance of the new Terms of Service.

If you have any questions regarding these terms and conditions, please contact us.

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